

LEGAL SECRETARIES OF NEW ORLEANS AND THE RIVER REGION
Application for Scholarship

Name of Candidate: _____

Address _____

Telephone: Home _____ Work (if any) _____

Submitted by: _____ Telephone _____
Signature of LSNORR Member/Affiliate Member

CANDIDATE NUMBER _____ (will be assigned for judging)

Interests and Hobbies _____

Extracurricular Activities _____

Membership in Organizations (Civic, Social, Church, Professional) _____

Legal Work Experience (if any) _____

Which Louisiana college does Candidate plan to attend, if known? _____

Is Candidate financially able to attend a school of higher education without financial assistance?

What are candidate's career goals and why does he/she wish to pursue a career in the legal field?

Is Candidate a member of LSNORR? Yes No (circle one)

[Attach copy of transcript and letters if any]

Please return by October 15, 2011 to:

Judy Heinrich
LSNORR Scholarship Chairman
338 Lafayette Street
New Orleans, LA 70130
504-581-9065; jmh@mbfirm.com

LEGAL SECRETARIES OF NEW ORLEANS AND THE RIVER REGION

Rules and Regulations - Scholarship Award

1. LSNORR will award a scholarship which will be known as the "LSNORR Scholarship Award."
2. The sum to be awarded will be determined by the LSNORR Board of Directors at its first meeting, held in January of each year.
3. The LSNORR Scholarship Chairman shall mail to all members and affiliated members, no later than July 31, a copy of the Rules and Regulations, together with the scholarship application form. Each member/affiliated member is entitled to sponsor one candidate.
4. The award will be granted based on scholastic achievement, leadership ability and financial need. Particular emphasis will be placed on pursuing a career/furthering one's career in the legal field.
5. The candidate must have a grade point average of "B or above, be in need of financial assistance, and plan to enroll and/or be enrolled in a school of advanced education as a full-time student in the State of Louisiana.
6. Candidates, including winners from prior years, remain eligible and may be resubmitted for consideration.
7. The application shall consist of the following:
 - a. Application form to be completed, with the assistance of the candidate, and signed by the LSNORR sponsoring member/affiliated member.
 - b. Transcript of grades from most recent school attended; and
 - c. Letters may be written by candidate and/or LSNORR sponsoring member/affiliated member and/or teachers and/or employers in support of candidate. No more than two such letters may be submitted. Those letters each should be limited to a single sheet of 8 ½" x 11" paper.
8. The completed application must be mailed to the LSNORR Scholarship Chairman by U.S. Mail or by overnight/express mail services. Applications must be received by the LSNORR Scholarship Chairman no later than October 15, regardless of the postmark/ mailing date. Any applications received after October 15 will be disqualified.
9. The LSNORR Scholarship Chairman will then prepare the applications for submission to the LSNORR Board of Directors, to be mailed no later than October 30, by deleting the candidate's name, address, school attended, sponsoring LSNORR member/affiliated member's name, and any other pertinent information which would readily identify the candidate. A number will be assigned by the Scholarship Chairman to each candidate. The identity of the candidates (i.e., winner and runner-up) will be revealed at the LSNORR Christmas Party held in December.
10. The Board of Directors will select three finalists from all applications received and will advise the LSNORR Scholarship Chairman of their decision no later than November 14. The three finalists will then be presented to the membership for voting at the November General Membership Meeting in November of each year. A winner and runner-up will be selected by ballot vote. The finalists receiving the most votes will be declared the winner and the finalist receiving the second highest number of votes will be declared the runner-up.

[NOTE: If any dates referred to in Items 3, 8, 9 or 10 hereof fall on a Saturday or Sunday, the deadline will be extended to the following business day.]
11. The Scholarship Award recipient will be announced at the LSNORR Christmas Party in December.

12. The LSNORR Director of Public Relations will publicize the name of the winner in newspapers in the metropolitan New Orleans area and will obtain appropriate information for the article from the Scholarship Chairman.
13. In the event the winner does not/cannot accept the scholarship, the scholarship will be awarded to the runner-up.
14. The scholarship will be paid by LSNORR Treasurer directly to the school of the winner's choice and is to be disbursed at the discretion of the school.